



CITY COUNCIL/SUCCESSOR AGENCY

ACTION MINUTES

**DRAFT**

---

APRIL 2, 2012

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:30 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, City Attorney Toppel, Administrative Management Analyst Cheung, Police Chief Macias, Community Development Director Swiecki, Senior Management Analyst Saguisag-Sid

**ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)**

CM Conway asked that the meeting be closed in memory of Jim Lucas and Jo Ann Blanchard Mc Clanahan.

CM Richardson made a motion, seconded by CM Conway, to adopt the agenda as amended. The motion carried unanimously by all present.

**PRESENTATION**

**A. Carine Risely, Library Manager - Ditch Your Device Week/Screen Free Week**

Ms. Risely gave a presentation on the upcoming programs at the library. After Councilmember questions, they thanked Ms. Risely for her update and good work.

**B. Caroline Chueng - Farmer's Market Update**

Ms. Chueng updated the Council on the upcoming Farmer's Market on Thursday, March 4<sup>th</sup> from 3-7 p.m. at the Community Park. Councilmembers thanked Ms. Chueng for her efforts in bringing the

first ever Farmers Market to Brisbane.

**C. Rich Napier – City/County Association of Governments Update**

Mr. Napier gave an update on the Regional Housing Number Assignments, Sustainable Community Strategy, and the Airport Comprehensive Land Use Plan.

After Councilmember clarification and discussion, they thanked Mr. Napier for his presentation and response to questions.

**D. Maria Saguisag-Sid - Shuttle Services for Brisbane Residents**

Ms. Saguisag-Sid gave a comprehensive presentation on the many shuttle services available in Brisbane. Councilmembers asked that she reach out to the Senior community to make sure they were aware of the services available.

Prem Lall spoke about the cause of the low ridership on one of the Brisbane shuttles.

CM Miller inquired about when the staff presentation on the Bicycle safety issues would be on a City Council agenda.

**ORAL COMMUNICATIONS NO. 1**

Jameel Munir spoke about a past practice where the Mayor would set aside one hour each week to meet with interested citizens at City Hall and he asked that it be reinstated. He also spoke about safety issues in the City, Planning Commissioner and City Council interaction, and Mr. Napier's presentation.

Carolyn Parker asked that Council consider budgeting for the full transcription of detailed minutes.

Prem Lall gave an update on his efforts to get the San Mateo Credit Union to place an ATM machine in Brisbane.

**CONSENT CALENDAR**

CM Miller asked to remove Item E.

- A. Approve City Council Minutes of January 28, 2012**
- B. Approve City Council Minutes of February 27, 2012**
- C. Approve City Council Minutes of February 28, 2012**
- D. Approve City Council Minutes of March 5, 2012**
- F. Approve City Council Minutes of March 19, 2012**

CM Richardson made a motion, seconded by CM Conway, to approve Consent Calendar Items A, B, C, C, & F. as proposed. The motion was carried unanimously by all present.

**E. Approve City Council Minutes of March 12, 2012**

CM Miller proposed changes to pages one and two. He then made a motion, seconded by CM O'Connell, to approve the minutes as amended. The motion was carried unanimously by all present.

**NEW BUSINESS**

**A. Consider introducing Ordinance No. 573 amending Sections 2.16.010, 2.16.030, and 2.24.010 to increase the authorized number of commission members**

Councilmembers discussed the pros and cons of expanding the commission. Mayor Lentz then invited Planning Commissioners present to give their input.

Commissioner Jameel Munir expressed his concerns with expanding the commission and urged the Council to keep it a five-member commission.

Commissioner Cunningham also expressed her concerns and asked that the Commission remain at five members.

Commissioner Parker expressed her concerns and suggested asking qualified applicants to consider serving in other areas of the City, including the Brisbane Baylands Community Advisory Committee.

After further discussion, it was the consensus of the Council to continue this matter for further consideration and ask the Mayor and City Manager to schedule a future Council meeting for re-consideration.

**STAFF REPORTS**

**A. City Manager's Report on upcoming activities**

City Manager Holstine reminded Council of the upcoming Budget Workshop set for Monday, April 9<sup>th</sup>.

**MAYOR/COUNCIL MATTERS**

**A. Subcommittee Report**

CM Richardson advised the Council of an upcoming Airport meeting at Assemblywoman Jackie Speier's Office on Monday, April 23<sup>rd</sup> at 10 a.m.

CM Miller asked for an update from the Economic Development Subcommittee.

**B. Confirm Proposed City Council Schedule**

City Manager Holstine discussed the need to add budget review meeting dates and to look at the summer schedule. He indicated he would bring back a revised schedule at the next meeting.

**C. Oversight Board Update**

City Manager Holstine updated the Council on the first Oversight Board Meetings and discussed what the upcoming meeting topic would be.

**ORAL COMMUNICATIONS**

There were no members of the public wishing to speak.

**ADJOURNMENT**

The meeting was adjourned at 10:38 p.m.

Sheri Marie Spediacci  
City Clerk